

Kendal College Higher Education Review Action Plan

Recommendation/affirmation	Action	By whom	Target Date	Update as at 28.8.15
<ul style="list-style-type: none"> Develop clear overarching protocols and procedures for work placements in order to clarify the roles, responsibilities and expectations of all stakeholders (B10). 	Produce separate appendix within Workplacement policy to clarify the workplacement requirements on Kendal College programmes, the process to follow and the roles of College staff in finding workplacement	Maggie Cawthorn Course Tutors	15.9.15	Completed
<ul style="list-style-type: none"> Identify and integrate the full range of priorities from the Higher Education Strategy within the Enhancement Plan (Enhancement). 	Heads of School confirm current accuracy of Higher Education Strategy priorities Discuss actions for 2015-16 to achieve priorities Add to Enhancement Action Plan	Heads of School/ Maggie Cawthorn Heads of School/ Maggie Cawthorn Maggie Cawthorn	5.9.15 5.9.15 10.9.15	Completed Completed Completed
<ul style="list-style-type: none"> The actions being taken to produce the Higher Education Student Handbook for use in September 2015 (C). <p>(Affirmation)</p>	Forward Higher Education Student Handbook to new students Forward Higher Education Student Handbook to year 2 students Place Higher Education Student Handbook on VLE	Karen Shaw Karen Shaw Karen Shaw	Various 30.8.15 30.8.15	Completed for all existing applicants