

JobWorks

Employability Support

A range of services to help get you back into work



Skills Support for Redundancy
Work Place Learning
Work Club
Support for Graduates &
Apprentices
Employability Courses
Industry Specific Courses
Advice & Support
English, Maths & IT Skills



September 2018 - June 2019

JobWorks offers a wide range of free, friendly and helpful services to help you get back into employment.

We are able to offer you one-to-one sessions with experienced JobWorks Co-Ordinators who will assist you with your CV and job applications or advise you on interview techniques. We also have the opportunity to offer you short training courses that will improve your skills and confidence.

Work Club

Every Tuesday 12- 5pm
The Lodge, Station Road, Kendal, LA9 6BT
No need to make an appointment. Just call in.

Work Club can be arranged for alternative week days, and venues including Ulverston, Milnthorpe, Grange-over-Sands, Windermere, Ambleside, Penrith and Sedbergh.

For more information telephone Mark Wadsworth on 07738 944387.

For our full range of courses, please download our
Part-Time Course Guide from:
www.kend.ac/pt
or contact Mark Wadsworth.



Location

The Lodge is situated at the front of Kendal Museum, opposite Kendal Railway Station and is a 5 minute walk from Kendal JobCentre and the Bus Station.



JobWorks

Address:
The Lodge
(Next to Kendal Museum)
Station Road
Kendal
Cumbria
LA9 6BT

"I have benefited 100% from the course."

"This has helped me land a full-time job in customer care."

Skills Support for Redundancy

Unemployed for less than 6 months?

At risk of or recently made redundant?

Industry-led qualifications that help to support and up-skill, providing you with new and improved opportunities; includes courses such as first aid, health and safety and food hygiene.

Work Place Learning

Short, training courses to improve the ability of employees to enable them to take on more responsibility, become more effective at what they do, or maintain their current position in the company.

Work Clubs

Come along to one of our Work Clubs for free and friendly advice on how to get that job.

We offer support and advice for everything from job applications to interview techniques to improve your chances of securing employment.

Support is available on a one-to-one basis or as part of a small group, depending on what will work best for you.

Work Clubs are available at various times and days each week at a variety of venues and locations.

Graduates & Apprentices

Support and assistance for skilled and high level applicants who need help with tailoring their applications and CVs to make them stand out from the crowd.

Employability Courses

Help with all aspects of job seeking

We can make sure that your CV is current, is tailored to the job you are looking for and fits in with current recruitment practice, as well as helping you to get your applications and application letters right.

We can help you prepare for your interview using the correct techniques and skills, advise you on how to respond to and which questions to ask, and think about non-verbal communication to present yourself confidently and professionally.

Get the Skills

Learn new skills or enhance current skills with a range of short courses designed to increase your chances of securing employment.

- Retail
- Hospitality
- Care

There are a range of subjects available. Talk to us about your requirements.

Free help with English and Maths skills at all levels

Improve your numeracy and literacy and make yourself more valuable to employers.

Basic IT Skills

Get the skills to be able to operate office software, email and the internet effectively.

"I felt completely confident in my interview and knew exactly what to say because of this course."

"Helpful information and a great confidence boost."



Mark Wadsworth
JobWorks Coordinator

@ Mark.Wadsworth@kendal.ac.uk
☎ 07738 944387

Mark Wadsworth runs the JobWorks service.

Mark has a background in training and lecturing in further education, specialising in employability skills support for the unemployed.

Our courses are supported by a range of specialist training staff and over 50% of the people we see are helped back into the workplace.

 www.kendal.ac.uk/jobworks

 www.facebook.com/kendalcollege

