

FOR FULL TIME & PART TIME STUDENTS ON FURTHER EDUCATION FUNDED COURSES

Please read this document in full before completing your application for Financial Support.

If you need assistance please contact us on: 01539-814700 or enquiries@kendal.ac.uk

Overview

The College administers the following government funding which is public money: Bursary Fund (16-18 year-olds); Learner Support Fund (19+ students on L1, 2 & 3* courses (*if entitled to a fee waiver)) and Advanced Learner Loan Bursary Fund (19+ students on level 3/4/5/6 courses who have taken out a loan to cover their fees).

These funds can help students with the costs of coming to College. The College has a duty to make sure that the funds are awarded fairly to the students in most need. This assistance is conditional on student attendance and behaviour at College.

Change of Details

Student Services must be notified immediately of any changes to your details, this may include your bank account, address or withdrawal from a course.

Deadline

Applications submitted before 17th August 2018 will be guaranteed to receive a minimum level of support, subject to eligibility. Further support will be dependent on the availability of funds. Applications can be submitted after this date, but will be dependent on remaining funds available. Money will be kept aside for part-time students who can apply at the beginning of their course.

Back-Dated Payments

Applications received before the October Half-Term may have payments calculated from the start of the course if funding allows. Applications received after this date will only be assessed from the date received and no backdated payments can be awarded.

Appeals

Appeals against decisions will be referred to the Director of Curriculum & Quality.

Eligibility

You must be classed as a permanent UK/ EEA resident and be on a funded full-time or part-time course. These funds are not available to waged apprentices or HE students (there are other funds for Higher Education students, please contact Student Services for more information).

The funds are for students in a low-income households and financial hardship, income thresholds determine how funds are allocated. If your household income is less than £30,000 you may eligible. We can take individual circumstances into account, please contact us if your household income is over £30,000 but you are in financial hardship. We can only process your application if all sections are fully completed and evidence is provided. Incomplete or unevicenced applications will be returned to you.

Additional Requests

If you would like to apply for additional items during your course, please see Student Services.

Outcome

Confirmation of the outcome will be sent to you via post within 3 weeks of application. If you make any future "additional" requests we will email you on your college email account. Please check your emails regularly.

Impact on Other Benefits

16-18 Bursary Fund

Support through this fund will not affect entitlement to any DWP income related benefits. If you (the student) are in receipt of DLA and ESA or Universal Credit, parents can no longer receive child benefit.

19+ Funds

It is your responsibility to tell DWP about any support you receive as it may affect eligibility for some benefits.



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Bus Passes & Meal Cards

Bus passes can be collected from Student Services. Meal Cards are available from the Learning Centre. If you apply before the 17th of August 2018, you can collect your bus pass or meal card on your enrolment day or during the first week of your course.



Fuel Payments

Fuel payments are made at 20p per mile. In order to claim this you must live more than two miles from college, or from the nearest bus stop.



Netbooks

Netbooks are available to loan from the College. Please note: if notebooks are not returned an invoice will be sent to you to cover the cost of replacement.



Childcare

If you are aged under 20, assistance is via Care to Learn, please contact Student Services for more information. If you are aged 20 and over, your childcare provider will have to complete an application form, these are available from Student Services or Online.



College Trips

Up to a £100 contribution is available for College trips. Support is available through the Learning Centre to help you access a part-time job to fund the remaining costs.



Support with Housing

A bursary of £60 a fortnight (16-18 Years) is available to support students who are homeless or living in supported housing. Setup costs for basic household items can be applied for. If you would like any further items, such as a bus pass or meal card the value of these will be deducted from your fortnightly payments.



Equipment & Uniform

You can apply for support towards the cost of the uniform and equipment required for your course. Contributions will be made into your bank account for you to place the order with the supplier yourself. A deduction of £20 will be made as a deposit, refundable upon the return of items to Student Services at the end of the year.



Payments

If due, payments are made directly into your bank account on the 19th and last day of each month. Term 2 & 3 fuel payments are paid on the last day of January & April.